

**BUXTON TOWN TEAM
PROJECT PROPOSAL FORM**

1. Name of Project: The Buxton Railings Clean 2016

2. Brief Description:

A Big Railings Clean to remove green algae from the Pavilion Gardens railings.

3. Aims:

(Specify exactly what the project is intended to achieve. This must fit in with Town Team objectives)

To work with Buxton & Leek College, local schools and the University of Derby to clean the railings around the Pavilion Gardens.

To encourage a sense of pride, ownership of and responsibility for the town.

To raise the profile of the Town Team and to engage with existing, and recruit new, members.

4. Detail of what is involved:

(The more detail you can give the less chance of queries and consequent delay)

Work with students from Buxton & Leek College to plan the activity

Contact schools, the University and voluntary organisations for volunteers

Advance media activity to raise awareness and call for individual volunteers

Contact key businesses in town for their in-kind support

5. Alternatives Considered:

(If there were other ways of going about the project, why did you reject those and choose this?)

We considered running a Big Spring Clean day, similar to previous years, but with the regular litter picking group now well established, this is less necessary, we consider it better to concentrate on the railings clean.

6. Timescale:

(Specify start date, completion date and any particularly important dates along the way)

Work with B&L College students, and enlist participation from all the local schools and the University

From mid March - email Buxton Town Team members asking for volunteers to help

Before end March - email other voluntary organisations inviting them to participate

Early April - pre-publicity via the Buxton Advertiser and other outlets, and social media

Tuesday 26th April - the Big Railing Clean

By end April - post-publicity via the Buxton Advertiser and other outlets, and social media

7. Expenditure:

(Give full breakdown of estimated costs, whether firm quotations or level of accuracy; indicate timing)

None envisaged. Cleaning materials and any equipment needed will be sourced as donations in kind, and all labour will be voluntary.

8. Income:

(Is there any scope for generating revenue for the Town team, if so please specify)

None identified.

9. Other Organisations:

(If this is a joint project, what other organisations are involved and how?)

The project will be co-ordinated by Buxton Town Team, working in collaboration with Buxton & Leek College. All the Buxton schools are already 'signed up', a total of 300 to 400 students is envisaged. We anticipate support from Buxton Rotary, Buxton Lions, Vision Buxton, HPBC and the Pavilion Gardens.

10. Funding offered from elsewhere:

(If other organisations are willing to contribute - how much, what for, any provisos?)

No expenditure envisaged therefore no funding required from elsewhere.

11. Project Team Leader: Helen Davison

(The leader is responsible for delivering the project on time and within budget, and for regular progress reporting)

12. Other Project Team Members:

(List everyone who is working on this project, and their specific role if any)

Helen Davison is liaising with Buxton & Leek College and with the local schools.
Other town team members will be recruited to help on the day.

13. Skills Check:

(Refer to Appendix. List all the skills this project will need and indicate who on the team has them)

Links with schools, university and voluntary groups – Helen Davison
Media relations - via the Communications Group (Tina Heathcote, John Phillips and others)
Risk Assessment - in place from 2015, to be reviewed

14. Success Criteria:

(How will you measure the success of the project?)

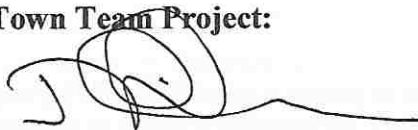
A brighter, cleaner Pavilion Gardens - before & after pictures that demonstrate this
Positive media coverage
Positive feedback from organisations and individuals both those involved and those not
Increased interest in and membership of Buxton Town Team

15. Any other Relevant Information:

This is a repeat of two successful Railings Cleans carried out in 2014 and 2015 as part of the Big Spring Clean projects.

Adopted as a Town Team Project:

Signed by



On behalf of the Town Team Board

J. MILLER

Agreed Budget: £ Zero

Date: 16th March 2016