

## **BUXTON TOWN TEAM**

### **NOTES ON THE DIRECTORS' MEETING HELD ON TUESDAY 23<sup>rd</sup> JUNE 2015**

**Present:** Charles Jolly, Claire Millard, Janet Miller, John Estruch, Philip Barton, Richard Silson, Tina Heathcote

**Apologies:** Joe Dugdale, Roddie MacLean, Sarah Rawlinson

#### **1. NOTES OF PREVIOUS MEETING**

It was agreed that the notes of the meeting on 18<sup>th</sup> May represented an accurate record and can be posted on the website.

**JM**

#### **2. BOARD, DIRECTORS AND OFFICERS**

##### **2.1 Board Search Committee**

It was agreed to appoint Simon Fussell as Director of Buxton Town Team, to replace Rachel, to be confirmed at the next general meeting. Janet will arrange the formalities with Companies House.

**JM**

##### **2.2 Board Away Day**

Dick will sort out a date that suits all the directors, Roddie, Tina and Dick will plan the agenda for the day.

**RS/RM/TH**

#### **3. IDEAS MEETING**

Notes of the last meeting had been circulated, nothing particular to note. It was agreed that the next Ideas Meeting should revisit the Schedule of Ideas.

**RS/JE**

#### **4. COMMUNICATIONS GROUP**

Notes of the last meeting had been circulated. The recommendation on website hosting is to stick with the same host for two more years, to be reviewed at the end of 2017; a project closing report will be circulated soon.

#### **5. SCRUTINY GROUP**

Notes of the last meeting had been circulated. Issues raised included:

policy on gifts - it was agreed that Town Team funds should only be used to pay for personal gifts in exceptional circumstances;

Companies House - noted that company accounts and CIC34 report cannot be submitted electronically;

youth membership - it was confirmed that a policy will be developed in due course;

decisions by email - it was confirmed that decisions outside of meetings must be unanimously agreed;

Directors' away day - it was agreed that the Scrutiny Group would be invited to attend.

#### **6. MEMBERSHIP & FINANCES**

##### **6.1 Current Position**

The number of members is now 204, Facebook Likes are at 738.

A report on finances for the last month had been circulated. Current cash assets are £10,580, with £610 due from Waitrose. An order had been placed for more tea-towels, now also available in red; most of the cost of this is offset by an order from the TIC.

##### **6.2 HMRC**

Philip reported that Rob Layton is still chasing a response to his letter of 24<sup>th</sup> March. It was noted that while we are still waiting for a ruling on 2013, the return for 2014 would be due mid-August. Philip will clarify the position.

**PB**

#### **7. TOWN MATTERS**

##### **7.1 Nestle Site Proposals**

The planning application was withdrawn, prior to publication of the planning officers' report. The developers are claiming a change in the retail market, but still appear to see some form of retail as the only viable option. It was agreed that we need to be proactive in consulting with them, before their ideas become fixed. It was suggested we might approach them jointly with Vision Buxton, but agreed we should develop our own vision first.

##### **7.2 The Local Plan**

HPBC have reconsidered the housing requirement and reduced it from 360 to 350 per year, dropping a site near Glossop and a request for some of this growth to be located in Cheshire East. The plan is now in consultation again and should go back to inspection later in the summer.

##### **7.3 Crescent Development**

There has been some TV coverage of the project. There is still no news on when construction might restart, but Liz Mackenzie has been appointed to the Community Liaison role.

#### **8. PROJECT UPDATES & PROPOSALS**

##### **8.1 Project Monitoring and Reporting**

Three Closing Reports have been received, for Talking Signposts 2014, Big Spring Clean 2014 and Street Art Phase 1; all were accepted and can be posted on the website.

**JM**

A signed agreement with the artists is still outstanding for the Illustrated Map, John will discuss with Joe.

**JE**

##### **8.2 Buxton Market Revitalisation**

We have had no response from HPBC, John will check with them at the end of June.

**JE**

John reported that he had been measuring footfall on Saturdays with and without the Artisan Market in Spring

Gardens, this will continue and he will report his findings in due course. **JE**

### **8.3 Winter Lights**

A Project Proposal had been circulated, this was approved with zero budget, Roddie will submit the entry. **RM**

### **8.4 Talking Signposts 2015**

A Project Proposal had been circulated, this was approved with a budget of £50. It was noted that visitors are likely to ask what is happening with the Crescent; Tina will discuss with Trevor and produce a suitable statement. **TH**

## **9. MEETINGS WITH OTHER ORGANISATIONS**

A meeting with Buxton Civic Association is still outstanding. **RM**

The notes of the meeting with Dai Lerner were circulated; it was suggested that a stricter agenda was needed, with more time allowed to discuss HPBC's plans, this to be agreed in advance next time and forwarded to HPBC beforehand. It was also noted that we need to follow up HPBC's response to the conference, as well as open discussions on transport and traffic; Janet will contact Dai. **RM**

We have been invited to talk about setting up a Town Team in Swadlincote, Tina and Janet will take this on. Tina and Claire had worked with the URC guides producing a garland, the guides are keen to work with us. **JM**  
**TH/JM**

## **10. ANY OTHER BUSINESS**

### **10.1 Youth Volunteers**

A protocol had been circulated, and was approved subject to a number of amendments; Janet will produce a revised version for John to discuss with the insurance company. **JM/JE**

### **10.2 Relationship with HPBC**

It was noted that there is an outstanding action to email all new Buxton councillors introducing the work of the Town Team and welcoming their involvement in future activities. **JM/RM**

### **10.3 Hi Viz Jackets**

It was agreed that Janet will order a set of up to 50, at a cost of no more than £300, in Town Team colours. **JM**

### **10.4 Opera Invitation**

Directors were reminded that they need to respond urgently to the invitation from the University.

## **11. DATES OF NEXT DIRECTORS' MEETINGS**

The revised dates for meetings will be:

**Tuesday 28<sup>th</sup> July**

**Monday 17<sup>th</sup> August**

**Tuesday 22<sup>nd</sup> September**

**Monday 19<sup>th</sup> October**

all at 7:30pm in the Old Hall Hotel.

JCMM  
12July15