

## **BUXTON TOWN TEAM**

### **NOTES ON THE DIRECTORS' MEETING HELD ON THURSDAY 23<sup>rd</sup> APRIL 2015**

**Present:** Charles Jolly, Claire Millard, Janet Miller, Joe Dugdale, John Estruch, Philip Barton, Richard Silson, Roddie MacLean, Sarah Rawlinson, Tina Heathcote

**Apologies:** Rachel Hoodith

#### **1. NOTES OF PREVIOUS MEETING**

It was agreed that the notes of the meeting on 18<sup>th</sup> March represented an accurate record, and can be posted on the website.

**JM**

#### **2. BOARD, DIRECTORS AND OFFICERS**

##### **2.1 Board Search Committee**

Welcome to Claire Millard as a Director following her appointment at the general meeting; we are now at full complement.

##### **2.2 General Meeting 25<sup>th</sup> March**

The meeting went well, with attendance well above quorum, there was a good atmosphere and the official launch of the 2020 Vision Conference report was well received. Janet will write up the notes for circulation soon.

**JM**

#### **3. IDEAS MEETING**

Interim notes of the meeting on 14<sup>th</sup> April had been circulated.

The Railway appears to be acceptable as a new venue, though a different seating layout will improve things. It was agreed to focus on Leisure at the May meeting, Market Revitalisation in July, a special topic is needed for June.

**RS**

#### **4. COMMUNICATIONS GROUP**

Notes of the meeting on 14<sup>th</sup> April had been circulated. We have generated a lot of recent press coverage and Derbyshire Life have expressed interest.

#### **5. SCRUTINY GROUP**

Notes of the last meeting had been circulated. The issue of HMRC returns had been discussed, and a number of recommendations made, which the Directors are addressing.

#### **6. MEMBERSHIP & FINANCES**

##### **6.1 Current Position**

The number of members is now 192. We have lost one member, David Jones, who died in April, commiserations were sent to his family. Facebook Likes are now at 606.

A report on finances for the last two months was circulated. Current cash assets including money due is £11,529. It was agreed that project income and expenditure should be shown carried over from one year to the next where relevant, rather than just from the start of the year.

**PB**

##### **6.2 2014 Statutory Accounts**

These had been circulated earlier in the day. It was agreed that any suggested changes should be sent through by 1<sup>st</sup> May, if none required Roddie was authorised to approve them and Philip to arrange submission.

**RM/PB**

##### **6.3 HMRC**

Philip reported that Rob Layton had spoken to HMRC and written formally on 24<sup>th</sup> March requesting exemption from submitting tax returns and a cancellation of the fixed penalties. Philip will circulate a copy of this letter, check it has been received by HMRC and if we have not had a response by the end of May, pursue the matter further.

**PB**

It was also agreed that we need to adopt a set of financial regulations, Roddie will follow up potential templates with Jean Ball and DCLG. Regarding our status as a 'mutual trading company', we will await HMRC's ruling.

**RM**

#### **7. TOWN MATTERS**

##### **7.1 Nestle Site Proposals**

No updates have been received

##### **7.2 Crescent Development**

No updates have been received

##### **7.3 The Local Plan**

No updates have been received

#### **8. PROJECTS UPDATES & PROPOSALS**

##### **8.1 Project Monitoring and Reporting**

The updated summary sheet had been circulated, John will chase the various outstanding closing reports.

**JE**

The treatment of projects which develop into ongoing activities was discussed, it was agreed that a Closing Report should be written once the success criteria had been met, thereafter John will continue to monitor them as ongoing activities but on a less frequent basis.

**JE**

Roddie will write the Closing Report for 2020 Vision: The Buxton Conference.

**RM**

Tina will follow up the idea of a Traffic & Transport Forum and draft a project proposal for this in due course.

**TH**

Claire will draw up a project proposal for the Regeneration of Ashwood Park.

**CM**

## 8.2 Buxton Spring Clean and Railings Clean

This will take place on Saturday 25<sup>th</sup> and Tuesday 28<sup>th</sup> April. Tina has requested that HPBC clean up the A515 dual carriageway and the High Path, and received a positive response.

## 8.3 Buxton Spring Fair

Plans are well advanced, there are no major concerns, and we are likely to generate a small surplus again.

## 8.4 Buxton Market Revitalisation

The Invitation to Tender was received this week. The new timescale was discussed, also mechanisms for raising the necessary funding. John will ensure our response is written up and submitted before the deadline of 12<sup>th</sup> May.

JE

## 8.5 Winter Lights Competition

The project team are proposing lighting the Slopes, as being the link between the different areas of the town and visible from both Pavilion Gardens and Spring Gardens. A project proposal will be drawn up as soon as possible.

RM

## 8.6 Buxton Carnival

It was agreed that a presence at the carnival would be beneficial, featuring our various projects. It was suggested this might be a suitable topic for the June Ideas Meeting, with different groups developing ideas for the different projects. A project proposal will be needed.

RS

## 8.7 Artisan Market Trials

Denise has been granted a license for three markets in Spring Gardens, on the first Saturdays in May, June and July. Some Spring Gardens traders are very angry and looking at a potential legal challenge to the decision; we understand council officers made no recommendation in their report, and the meeting was held in Glossop without representation from Buxton councillors or traders. Our reasoning for neither supporting nor opposing the bid has been explained to them, John will monitor the situation and respond further if necessary. If the markets go ahead, John will carry out measurements to ascertain the effect on footfall in both Spring Gardens and the Market Place.

JE

JE

## 9. MEETINGS WITH OTHER ORGANISATIONS

Roddie is still intending to meet with Buxton Civic Association.

Hilary Paxman from DCLG will be visiting us on 28<sup>th</sup> April, including seeing the Railings Clean, Roddie will finalise the arrangements, Sarah offered to provide lunch at the Dome.

RM/SR

The meeting with Dai Lerner will be held either 11<sup>th</sup> or 12<sup>th</sup> May, Roddie will confirm.

RM

## 10. ANY OTHER BUSINESS

### 10.1 Youth Volunteers

It was agreed that we want to encourage involvement by young people, and that insisting under eighteens bring a responsible adult is not always appropriate. John will look into the rules and see if we can draw up a protocol.

JE

### 10.2 Away Day

It was agreed we would benefit from an away day, Roddie will organise a date.

RM

### 10.3 'Welcome to Buxton' Banners

Dick is still trying to reconcile the different viewpoints and agree a workable plan.

RS

### 10.4 Mini-Cinema

John and Philip will investigate options and report to the next Ideas Meeting.

JE/PB

## 11. DATES OF NEXT DIRECTORS' MEETINGS

The next meetings will be:

**Monday 18<sup>th</sup> May 7:30pm**

**Tuesday 23<sup>rd</sup> June 7:30pm**

both in the Old Hall Hotel.

JCMM

12May15

Revised 18May15