

BUXTON TOWN TEAM
NOTES ON THE DIRECTORS' MEETING HELD ON TUESDAY 19TH NOVEMBER 2013
TO PLAN THE 10TH DECEMBER GENERAL MEETING

Present: Janet Miller, Jean Ball, Joe Dugdale, Roddie McLean, Tina Heathcote

Observing: Charles Jolly

Apologies: Adrian Brown, John Estruch, Mike Bryant, Rachel Quinn, Suzanne Pearson

1. VENUE

The Palace Hotel have offered us the Haddon Suite, at no charge. Capacity is 90-100 people. Roddie will confirm with them and ask if they could provide tea/coffee - nothing fancy.

RM

2. RESOLUTIONS

It was agreed that while there is no need to hold a vote to confirm existing Directors in post, we should note formally their appointments, and the date when their three year terms end.

The search committee recommended the appointment of four new directors, John Estruch, Rachel Hoodith, Richard Silson and Sarah Rawlinson, all of whom are willing to stand. It was agreed that these four would make an excellent addition to the existing team, and that their appointments should be recommended to the membership. This would leave just one position unfilled, which it was agreed would be best left vacant, to avoid having too many three year terms coming to an end at the same time.

It was agreed that there were no other matters than needed the approval of the membership.

3. PROCEDURAL THINGS

It was agreed that we would conduct voting by show of hands, unless a poll is requested at the meeting. Joe and Roddie will produce voting cards to be given to each member on arrival, with numbers 1 to 4 on the back, so they can be used as polling cards if needed.

JD/RM

Janet will amend the Form of Proxy circulated earlier, and include the four Director resolutions.

JM

It was agreed that Advance Voting and Virtual Attendance will not be offered.

It was agreed that the reports on the first year's activities (Roddie) and the finances (Janet) should be part of the formal proceedings, and that there should also be a short explanation (Tina) of the selection procedure followed by the Search Committee before voting on the resolutions. Janet will include these items on the formal Notification of a General Meeting, and produce a separate agenda which will include in addition all the other items planned for the evening. The formal notification, proxy form and agenda will be sent out on Friday 22nd November at the latest.

JM

4. BUSINESS PLAN AND PROJECTS

Most of the amended sections have been sent to Joe, he is still waiting for Roddie's contributions and will compile the revised document as soon as these are received. It is unlikely that this will be ready for circulating before the end of the week, but should be posted on the website well before 10th December. Joe will present the plan to the general meeting.

RM/JD

JD

It was agreed that following this we should present some of the projects that are being actively worked on - Tina will invite people to cover the following: Christmas Crawl and Totally Locally (Rachel), Spring Fair (Janet), Spring Clean (Tina), Illustrated Map (Joe) and Talking Signposts (Tina will find someone).

TH

5. GUEST SPEAKER

Roddie will contact Richard Guise and advise that he has up to 30 minutes to speak, and that there will be a projector available if he wants to use slides.

RM

At present he is planning to travel here by car, it is not clear whether he will need expenses or not. He has been offered a bed for the night, Tina will ask the Leewood Hotel if they would help us with this.

TH

6. BUXTON POEM

Roddie will ask Richard Silson if he will read this out, as the last item of the agenda.

RM

7. LOGISTICS

Janet and Jean will be on the door from 7pm, with registration sheet, list of members and proxies, voting cards, joining forms etc. Janet will email those people who are or have been active but are not yet members suggesting they join beforehand, or arrive at 7pm to join on the night.

JB/JM

JM

Tina will provide laptop and projector and collate the presentations in advance. It was agreed we will use the photos of the Academy of Urbanism reception on a loop as people are gathering.

TH

Roddie will bring the banner and the A1 posters.

RM

Janet will produce an additional poster for the Academy of Urbanism visit.

JM

All of us will need to be there from 6pm to set things up.

ALL