

BUXTON TOWN TEAM

NOTES ON THE DIRECTORS' MEETING HELD ON MONDAY 16TH JUNE 2014

Present: Derek Bodey, Janet Miller, John Estruch, Philip Barton, Rachel Hoodith, Roddie MacLean, Sarah Rawlinson

Apologies: Jean Ball, Joe Dugdale, Richard Silson, Tina Heathcote

1. NOTES OF PREVIOUS MEETINGS

It was agreed that the notes of the meetings on 19th May represented an accurate record, and can be posted on the website.

JM

2. IDEAS & VISION GROUP

Notes of the last meeting on 10th June had been circulated to directors in draft, pending minor amendments. Attendance was good. As well as general project business there was a review and consultation on the schedule of ideas, with considerable consensus on how it could be improved. It was agreed that John, Richard and Sarah would incorporate these into a revised schedule, for discussion at the July or August Directors' meeting, and presentation to the Ideas & Vision Group in September.

JE/RS/SR

There was also a presentation from Buxton Sparkles, and a general sharing of ideas; four people had volunteered to help the team develop these further.

3. COMMUNICATIONS GROUP

The Group had asked for feedback on the email newsletters that have been sent out, unfortunately very few people recalled reading them. Discussion about various potential improvements was inconclusive, the Group will continue to investigate options.

JM/TH

The treasurer@buxtontownteam.org email address has been set up.

The revised Member Application form, as previously circulated, was approved for use. It was suggested that a link to this could be posted on Facebook, with an invitation to all those who 'like' us to join.

JM

Misquoting the website email address as buxtontownmteam.org.uk was discussed, the Group will investigate whether both domain names can be registered, and one made a proxy for the other.

JM/TH

4. SCRUTINY GROUP

Derek reported there were no issues of concern at present. They are still searching for additions to the group.

5. MEMBERSHIP & FINANCES

5.1 Current Position

The number of members is now 149, and we have 372 'Likes' on Facebook.

Philip had circulated a financial report, cash assets after allowing for credits due total £6,046.55, plus the £4,000 still held by HPBC. There was a query over HPBC's agreement to pay for printing of the Christmas Crawl maps, Philip is addressing this, and hopes the full amount will be transferred to us in the near future. Total expenditure against the Town Team Partner Grant has reached £7602.75 (£2397.25 left to spend).

PB

A section added to the report gives the current status of the main projects against budget, it was agreed this was a useful addition.

5.2 2013 Accounts

Following discussions at the last Directors' Meeting, Philip had revised both the Management and Statutory Accounts as agreed.

The Management Accounts were approved and signed off, Philip will produce a pdf for posting on the website.

PB/JM

Philip had spotted some minor typos in the Statutory Accounts; it was agreed that once these had been corrected the accounts could be signed off and submitted to Companies House.

PB/RM

The Directors thanked Philip for his hard working drawing up the accounts, and asked him to pass on our thanks to Layton Lee.

PB

5.3 Manchester Credit Union

HPBC had advised that the Manchester Credit Union was extending into the High Peak, and encouraged people to invest in it. The account would pay zero interest, but is fully protected by the FSA, and funds are used to provide loans in the local area. It was agreed that the £4,000 currently held by HPBC, once received, could be deposited with them.

PB

6. PROJECTS UPDATE

6.1 Monitoring and Reporting of Projects

It was agreed that John would take on a role as 'Project Monitor', and contact all the project leaders at the start of each month asking for an update against schedule and budget. Their responses would help inform the agenda for the Ideas & Vision Group meeting.

JE

Janet will send details of all current projects and contact details for the project leaders.

JM

6.2 Project Closing Reports

A report on the Christmas Crawl 2013 had been circulated, this was accepted and will be posted on the website.

JM

A report on the Buxton Spring Fair 2014 was discussed, it was agreed that an additional learning point re lost

child procedures should be included; subject to this the report was accepted and can be posted on the website. JM

6.3 Project Proposals - Talking Signposts 2014

The project proposal had been circulated. This was approved and signed off with a budget of £65.

6.4 Illustrated Map

To date 47 rolled and 9 framed maps have been sold; income is £828, so well over half the investment cost has been recovered. Philip will continue to sell both direct and via retailers.

Roddie will check the status of the information flier with Eric Tilley.

John is close to finalising the agreement with the artists re copyright and profit.

It was agreed that Roddie will present a framed copy of the map to HPBC at the next full council meeting.

PB
RM
JE
RM

6.4 Markets

The Artisan Market was agreed to have been a success, with good press coverage. The University are collecting input to their survey, and will combine this with the results from the 5th July trial next month. Informal feedback from traders was positive, in spite of the weather, and we are not aware of any serious problems or complaints. The Market Company are applying to HPBC for two further trials in August (in Spring Gardens) and September (on the Market Place). They will need to start recruiting before the evaluation is complete, and alternatives are not yet sufficiently developed, it was therefore agreed that John should write to the Licencing Committee in support of this. We should be clear that this is still a trial, with no commitment beyond September.

JE

Philip will arrange the rota for the Town Team Stall on 5th July.

PB

It was agreed that we need to start discussions soon about additional and alternative ways to regenerate the market, Roddie will arrange a meeting of interested parties.

RM

6.5 Street Art Phase 1

It was noted that the Community School would be painting panels in situ this week.

6.6 Competitions

ATCM Town Team of the Year: We have been shortlisted, along with three others (Maryport, Cookstown and Sevenoaks). It was suggested that we should make more of this on the website, and also post it on Facebook. Roddie will be at the conference when the results are announced on 26th June, and will contact us straight away.

JM
RM

AMT Towns Alive: We failed to meet the deadline for entering this.

7. PLANNED TOWN TEAM MEETINGS

7.1 Next Ideas & Vision Meeting

A number of ideas for a lead topic were suggested. It was agreed that a focus on activities for visitors might be appropriate. This could include a short talk about Netta's Discover Buxton plans; Sally Potter on the Heritage Open Days; ideas for the Family Festival in August; input from the Friends of the Pavilion Gardens re their proposals; an update on the Museum Apps. Richard will be asked to contact the relevant people.

RS

7.2 General or Open Meeting

It was agreed that the next General Meeting of members should be in March, so 2013 finances can be presented. An earlier meeting for any interested parties was suggested, in say September; we would need something interesting to attract people to attend - for consideration before the next meeting.

8. MEETINGS WITH OTHER ORGANISATIONS

'Meeting About Buxton' - Roddie will write up notes and circulate, but reported that there had been discussion about the A6 Relief Report; the High Peak Cycle Link; the Springs Centre; the Local Plan; retail occupancy rates.

RM
RM

Academy of Urbanism Conference - Roddie reported that Ian McMillan had agreed to record a reading of the poem for us to with as we will. It was noted that we also had the AoU picture of Buxton. It was suggested that we could set up a project team to look at merchandising opportunities, Philip will look into this.

PB

Community Voice Meeting - Janet spoke about the Town Team. Recent attendance by other groups has been disappointing, but it was agreed that we should continue to support the meetings.

ATCM Conference 24-26th June - Roddie will be attending and will report back.

RM

9. ANY OTHER BUSINESS

9.1 Invitation from Chippy's Place

Sam Copley has offered to treat us to a meal at the café as a thank you for everything the Town Team is doing. Janet will ask if she could do either 30th June or 1st July; as numbers are limited, Janet and Roddie will give consideration as to who should be invited.

JM/RM

9.2 Water Slide

It was suggested that we could look into running a water slide event, like the Bristol one on 6th May. 'How To' Instructions are available, at a cost of £400. Roddie will circulate the link for consideration.

RM

10. DATES OF NEXT DIRECTORS' MEETINGS

Dates for the next few months are as follows: Tuesday 15th July; Monday 18th August; Tuesday 16th September; - all at 7:30pm in the Old Hall Hotel.