

BUXTON TOWN TEAM
NOTES ON THE DIRECTORS' MEETING HELD ON WEDNESDAY 4TH DECEMBER 2013
TO FINALISE PLANS FOR THE 10TH DECEMBER GENERAL MEETING

Present: Janet Miller, Joe Dugdale, Roddie McLean, Tina Heathcote

1. THE FORMAL BUSINESS

Roddie will open the meeting and do the welcome and apologies. Quorum is 20 members including proxies. For the reports, it was agreed responsibilities will be as follows:

The Year's Activities - Roddie

Financial Report - Janet

Board Search Committee - Tina

Tina will include in her report why we are keeping one director position vacant for the time being.

A short period for questions of clarification will be allowed after each presentation.

For the resolutions, Joe will explain that we propose voting by a show of hands for all four appointees together, if this does not give a clear majority we will then move to a secret ballot on each person individually, people to write Yes or No under each name. Alternatively a poll can be held in the first instance if requested by a minimum of 5 members or 10% of the membership, whichever is greater. It was agreed that Voting Cards just need 4 sections with the names of a proposed director in each.

Once voting is completed, Joe will confirm that the four new directors are appointed for a three year term until December 2016, and that the four existing directors' terms will expire in November 2015.

Roddie will close the formal proceedings here, as there are no further resolutions to consider.

RM

RM

JM

TH

JD

JD

JD

RM

2. BUSINESS PLAN

Joe, Jean and John have been working on this and it is nearly finalised, a final version should be available to post on the website on Friday. Janet will then send a note round to all members directing them to it, and also remind them of the meeting, and request proxy forms from anyone who cannot attend.

Joe will go through the plan briefly by section, allowing five minutes plus some time for questions.

JD

JM

JD

3. PROJECTS

It was agreed the following people would talk about current projects, in order:

1. Christmas Crawl (and Totally Locally) - Rachel Hoodith - Tina to confirm with her

2. Illustrated Map - Joe

3. Buxton Spring Clean (and Beautifying Buxton) - Tina

4. Buxton Spring Fair - Janet

5. Talking Signposts - Margaret Charlton

There will be a short period allowed after each project for questions of clarification.

TH

JD

TH

JM

MC

RM

4. GUEST SPEAKER AND POEM

The Old Hall has booked Mary's Bower for Richard. Richard has confirmed that 30 minutes is fine and has agreed the suggested subject matter. Roddie will check what time he is arriving and if necessary sort out a meal for him before the meeting.

Richard Silson has agreed to read out the poem, as the last item of the agenda.

RM

RS

5. VENUE AND EQUIPMENT

The Palace Hotel can provide tea/coffee, unfortunately we will have to charge, suggested we have a saucer there and ask for donations. Roddie will ask them to set out the room for 50 people. Tina will provide Buxton cake to go with it.

Tina will provide laptop and projector, and compile everyone's slides in advance so far as possible.

Roddie will ask the Palace Hotel if they have a screen, and also a flip chart stand so that any suggestions during the question times can be recorded. If the Palace cannot help, Janet will see what can be borrowed from elsewhere in the town.

Joe will bring the banner.

Janet will create a new A1 poster for the Academy visit, for Roddie to print out and bring with the others.

RM

TH

TH

RM

JM

JD

JM/RM

6. ADDITIONAL INVITATIONS

It was agreed that we should invite all the Buxton Councillors who are not already Town Team members, and also the people who came to the Academy of Urbanism reception in August.

JM