

## **BUXTON TOWN TEAM**

### **NOTES ON THE DIRECTORS' MEETING HELD ON TUESDAY 29<sup>TH</sup> AUGUST 2017**

**Present:** Charles Jolly, Janet Miller, John Estruch, Matthew Nuttall, Philip Barton, Roddie MacLean, Simon Fussell, Suzanne Pearson

**Apologies:** Jim Lowe, Richard Silson

#### **1. NOTES OF PREVIOUS MEETING**

The notes of the meeting of 18<sup>th</sup> July were approved and can be posted on the website.

**JM**

#### **2. BOARD, DIRECTORS AND OFFICERS**

Outstanding action on Janet to arrange a date for the group to meet.

**JM**

#### **3. IDEAS & ACTION MEETING**

The main feature of the 15<sup>th</sup> August meeting was a presentation from Liz Mackenzie on the Crescent development project. Roddie will write up and circulate the notes of the meeting as soon as possible.

**RM**

Outstanding action on Dick to look through the ideas from the meeting on 13<sup>th</sup> July and consider which might be developed into Town Team projects, and where we could encourage others to take action.

**RS**

#### **4. COMMUNICATIONS GROUP**

The August meeting was cancelled, the next one is on 12<sup>th</sup> September.

#### **5. ACCESS, PARKING, TRAFFIC & TRANSPORT GROUP**

A meeting was held on 24<sup>th</sup> July but very few people were available. The next meeting will be on 12<sup>th</sup> September when DCC will present their 'Travel Plan' for Buxton. All are invited to attend, Janet will include an invitation in the next member newsletter.

**JM**

The High Path was discussed, it was agreed that the APTT Group be asked to write to Mike Ashworth, cc DCC Councillors, putting forward the case for reopening, noting that the opposite pavement is too narrow for wheelchairs. Simon advised that BCA will be contacting DCC separately.

**JM**

#### **6. SCRUTINY GROUP**

The group have not met since the last Directors' meeting, but have continued their investigations into funding and other issues. They hope to issue their report very soon.

#### **7. MEMBERSHIP & FINANCES**

##### **7.1 Current Position**

One new member means membership is now 253; Facebook Likes are 1,452, Twitter followers 507.

A finance report had been sent round - the current balance is £13,365, with £376 due from HPBC for merchandise.

This includes ring-fenced funds - £1,500 from Tarmac for Ashwood Park and £500 from University of Derby for Market Place Enhancement. It was confirmed that, for clarity, all of the Tarmac money will be allocated to the Ashwood Park project. Also confirmed that the £500 received from DCC last year for the Christmas Carnival Parade should be allocated to Buxton in Bloomin' Winter, any surplus from that project is available for general funds.

**PB**

#### **8. PROJECT UPDATES & PROPOSALS**

##### **8.1 Project Leader Guidance Note**

No further comments were received. Agreed final comments must be sent in by 5<sup>th</sup> September, Janet will then produce a revised draft for discussion and approval.

**JM**

##### **8.2 Corporate Hours (JL)**

Cemex plan to restart their volunteer programme in September. Jim is away till the end of the month, agreed that Janet, John and Tina will stand in, and liaise with Cemex and HPBC.

**JE/JM**

##### **8.3 Talking Signposts 2017 (RM)**

Kate is writing up a closing report which will be circulated soon. The off-shift 'Can I help you?' badges have been popular, people are carrying on using them beyond the official Talking Signpost season.

##### **8.4 Buxton in Bloom (JM)**

Judging is completed and the awards agreed, the prize giving will be on 3<sup>rd</sup> September in the Pump House, directors are encouraged to attend. Suzanne will help writing names on the awards certificates. The FPP Trail Map has been on sale in seven outlets, Viv will be collecting in the money very shortly. No entries to date for the Spot the Bird competition, so the pantomime tickets will probably be raffled at the awards ceremony.

##### **8.5 Ashwood Park (SF)**

Richard is planning another work session in September, date to be agreed. It was confirmed that the £1,500 from Tarmac be allocated to this project, with no need to approve a separate project proposal; Janet will liaise with the team on this aspect. The scope of work to create hard landscaping around the statue has been agreed, HPBC will arrange for a contractor to dig out the bed and invoice us at cost; it is likely that this plus purchase of pocket cell stabiliser and membrane will use up towards £1,000 of the Tarmac money. Once exact costs are known the team will agree the allocation for the remaining funds with Tarmac. Interpretive boards have been discussed, it is likely Tarmac would need to provide additional funding to cover the cost of these.

**JM**

##### **8.6 Railings Clean (SP)**

Outstanding action on Suzanne to write the Closing Report.

**SP**

## 8.7 Open Gardens Trail 2017

Jo has sent in a draft Closing Report. Philip will add the finances, Roddie will draft and circulate revised additional benefits and learning points for comment, then arrange to meet with Jo to discuss.

PB/RM

Arrangements for future Open Gardens were discussed. Agreed we would be happy for it to continue as a Town Team project, but it has to fit within our project management structure. Alternatively it could be run completely autonomously, in which case the organisers would have to arrange their own printing, insurance and so on; authorisation (or not) to use our map would be subject to agreement. Roddie will discuss this with Jo.

RM

## 8.8 BID 2017

There is an outstanding action on Roddie to write a Supporting Role Project Proposal for the next Ideas Meeting.

RM

## 8.9 Market Place Enhancement

Outstanding action on Janet and Tina to draw up proposals for the University of Derby funding.

JM/TH

**8.10 Crescent Planters:** The invoice for refilling the planters was a bit higher than anticipated. It was agreed that the revised budget for the project should be increased by a further £50, to £350, to cover this. Also agreed that the project should be closed, and refilling of the planters in future years be included in the Buxton in Bloom project.

Janet will liaise with Tina. Noted that BCA might be willing to contribute to this again next year.

JM/TH

## 8.11 Project Monitoring

A status report had been circulated. Further project updates noted as follows:

**Slopes Care Team (JL):** Outstanding action on Jim to write a Closing Report, with a recommendation that further work continue as an ongoing activity.

JL

**Open Gardens 2016 (RM):** The Closing Report is long overdue.

RM

**APT&T Conference (RM):** The Closing Report is long overdue.

RM

**Vox Pops:** Outstanding action on Janet and Tina to produce a Closing Report.

JM/TH

**Merchandise:** Philip will produce an annual report on sales in January 2018.

PB

**Litter Picking Group:** Monthly litter picks have continue. Investigation into the land between Victoria Park Road and the railway indicate it is probably owned by Network Rail so arranging access will be problematic.

SF

**Buxton in Bloomin' Winter:** Agreed we will wait and see if there is demand from community groups for a repeat, or if some other plan to decorate the town emerges.

## 9. UPCOMING TOWN TEAM MEETINGS

### 9.1 Ideas & Action Meeting

**Monday 11<sup>th</sup> September** - Joe Dugdale will lead a more detailed look at developing a Neighbourhood Plan

**Tuesday 10<sup>th</sup> October** - possibly an update on the BID, alongside another topic, Roddie will talk to Dick.

RM/RS

## 10. TOWN MATTERS

**Pump Room:** It is open for specific events and occasionally to the general public; suggested a timetable of general openings should be published, Roddie will pass this on to Liz.

RM

**Grove Hotel:** Rebuilding of the front wall is almost complete.

**Turner Memorial:** Cemex have repaired the pump, we are waiting for the electric supply to be checked out so it can be tested. Controls to ensure it does not run dry are under consideration.

JM

## 11. MEETINGS WITH OTHER ORGANISATIONS

**Vision Buxton Meetings:** The next meeting is 27<sup>th</sup> September, Mathew will attend.

MN

**Meeting with HPBC:** Outstanding action on Roddie to write up the 7<sup>th</sup> November meeting and arrange the next.

RM

**Buxton Museum Reopening:** On 12<sup>th</sup> September at 3pm, Simon will attend and RSVP.

SF

**Mayor's Civic Service, St Peter's Church:** On 17<sup>th</sup> September, 5:45pm, Suzanne and Charles will attend.

SP/CJ

## 12. ANY OTHER BUSINESS

**BTT/BCA/BG Combined Action List:** This has been set up on the BCA website, Simon will discuss with Matthew how best to arrange access so interested groups can share information on activities.

SF/MN

**Serpentine River Bank:** The situation is still deteriorating, the fencing has now collapsed.

**Serpentine Community Farm:** The CIC has been advised that a planning application will be going in to develop the site for housing; they are working with HPBC to identify a suitable alternative site, but expect to have to vacate the current site within 12 months.

**St Ann's Well:** The recent shut down was associated with reconnecting the supply to the Pump House. Noted that if a notice explaining this had been posted, a lot of hassle would have been avoided.

## 13. DATES OF NEXT DIRECTORS' MEETINGS

The dates of forthcoming Directors' meetings were agreed as:

**Tuesday 26<sup>th</sup> September**

**Thursday 26<sup>th</sup> October**

**Wednesday 22<sup>nd</sup> November**

**Thursday 14<sup>th</sup> December**

all at 7:30pm in No6 Tea Rooms.

JCMM

30Aug17