

## **BUXTON TOWN TEAM**

### **NOTES ON THE DIRECTORS' MEETING HELD ON WEDNESDAY 28<sup>TH</sup> JUNE 2017**

**Present:** Janet Miller, John Estruch, Matthew Nuttall, Philip Barton, Richard Silson, Roddie MacLean, Suzanne Pearson

**Apologies:** Charles Jolly, Jim Lowe, Simon Fussell

#### **1. NOTES OF PREVIOUS MEETING**

The notes of the meeting of 23<sup>rd</sup> May were approved and can be posted on the website.

**JM**

#### **2. BOARD, DIRECTORS AND OFFICERS**

It was agreed that a Search Committee should start looking for new directors and a new Chair - John, Janet and Matthew volunteered, Charles will be asked to join them.

**JM/JE/MN**

#### **3. IDEAS & ACTION MEETING**

Notes of the meeting on 12<sup>th</sup> June had been circulated. The main feature had been a presentation and discussion around developing a Neighbourhood Plan, this will be looked into in more detail at a future meeting. It was noted that DCLG will contribute £7,000 towards the cost of the investigations.

As part of reallocating workload, it was agreed that Dick will take over responsibility for producing the agenda and convening the meeting, writing the notes will be shared between Suzanne and one or two others.

**RS  
SP**

#### **4. COMMUNICATIONS GROUP**

Notes of the meeting on 5<sup>th</sup> June had been circulated. The group are looking for guidance on whether the Members' Area (where notes of meetings are held) needs to be password protected, after some discussion it was agreed this is not necessary. Matthew will sort out changing it with Andy.

**MN**

#### **5. ACCESS, PARKING, TRAFFIC & TRANSPORT GROUP**

Notes of the meeting on 12<sup>th</sup> June had been circulated, and also of a meeting with DCC's Richard Lower and Jim Seymour on 14<sup>th</sup> June. Jim and Richard have agreed to draw up the first draft of a 'transport plan' for Buxton, which will define how we want the town to be, and from which specific projects should emerge. Dick is looking at options for a driveway parking scheme. Janet will circulate the report on the work University of Derby students did with DCC.

**RS  
JM**

#### **6. SCRUTINY GROUP**

No report had been sent in, but the group have suggested a regular review of all projects at the Directors' meeting.

#### **7. MEMBERSHIP & FINANCES**

##### **7.1 Current Position**

The number of members has increased to 250. One of the people who joined at the Spring Fair has been identified and asked to fill in a new form, the other is still unknown, Janet will keep trying. Facebook page Likes are 1,447.

**JM**

A finance report had been sent round - current assets including moneys owed totals £13,303.

It was agreed that we will not recharge a proportion of the cost of PAT testing cables to Buxton Markets, but we do expect them to replace a number of cables that have been damaged.

Roddie is meeting Tarmac next week to agree how they want the £1,500 spent, he will discuss with Richard Lower.

**RM**

#### **8. PROJECT UPDATES & PROPOSALS**

##### **8.1 BID 2017**

There is an outstanding action on Roddie to write a Supporting Role Project Proposal.

**RM**

##### **8.2 Open Gardens Trail 2017**

Visitor numbers and income were well up compared to last year (649 maps sold) generating a surplus of £1,242.

People had seen the banners and posters in town, posters at Chatsworth and found it on [www.OpenGardens.co.uk](http://www.OpenGardens.co.uk)

This website is run on a voluntary basis and request donations, it was agreed Philip will make a contribution of £20.

**PB**

It was also agreed that Roddie will write to Jo and Dave formally thanking them for their efforts. He will also make sure there is a debrief and a Closing Report is written.

**RM**

##### **8.3 Crescent Planters**

The cost of refilling the planters for the summer is likely to exceed the remaining budget by around £30; it was agreed the budget should be increased by £50, to £300 in total, Janet will let Tina know.

**JM**

##### **8.4 Project Monitoring**

A status report had been circulated. Brief project updates noted as follows:

**Utilising Corporate Hours (JL):** Cemex volunteers have cleaned and painted all bar one of the Slopes benches and will soon move on to work on the Market Place. Janet will respond to Carole's request re including dementia training.

**JM**

**Talking Signposts 2017 (RM):** Equipment is being stored at the Cavendish beer shop, volunteers are signing up.

**Buxton in Bloom (JM):** A FPP Trail Map has been produced, and will be on sale next week. It was suggested there should be a notice by the Waitrose planters noting they were provided by BTT.

**JM**

**Ashwood Park (SF):** The Bingham Trust have awarded us £1400 for paint and bulbs.

**Spring Fair (JM):** Final costs are now known, Richard will issue a final closing report for the next I&A Meeting.

**PDBW Grand Opening (JM):** Janet and Tina will produce a closing report shortly.

**JM**

**Railings Clean (SP):** Closing Report due.

**SP**

**Slopes Care Team (JL):** No report from Jim but work is ongoing.

**Open Gardens 2016 (RM):** The Closing Report is long overdue.

**RM**

**APT&T Conference (RM):** The Closing Report is long overdue.

**RM**

**Vox Pops:** It was agreed this should be closed as a project, to become an ongoing Comms Group activity. **JE**  
**Welcome to Buxton Station:** BTT 's involvement is complete now the illustrated map has been installed, Roddie will write to FoBS confirming this, then the project can be closed. **RM**  
**Geotask:** BTT involvement was limited to advising our members and is complete, the project can be closed. **JE**

## 9. UPCOMING TOWN TEAM MEETINGS

### 9.1 Ideas & Action Meeting

Topics for future meetings were agreed subject to speaker availability:

**Thursday 13<sup>th</sup> July** - physical inspection of various areas in town, identifying the Good, Bad and Surprising, Janet and Dick will sort out appropriate maps **JM/RS**

**Tuesday 15<sup>th</sup> August** - Dick will ask Liz Mackenzie to give an update on the Crescent **RS**

**Monday 11<sup>th</sup> September** - Dick will invite Joe Dugdale for a more in depth look at developing a Neighbourhood Plan. It was agreed that BTT's role in the project would be limited to setting up the 21 person forum that will actually develop the Plan. It was noted that Joe's paid job includes developing Neighbourhood Plans, we need to take care to avoid any conflict of interest. **RS**

## 10. MEETINGS WITH OTHER ORGANISATIONS

**30<sup>th</sup> June DWT Day of Action in Ashwood Park:** Tina and Steve Bradshaw will be there, we have agreed to loan the small gazebo, Janet will help setting it up. **JM**

**11<sup>th</sup> July FPD AGM:** We have been invited to attend, but have not yet ascertained the time or place; Tina may be able to attend, John is also willing to represent us. **JE**

**Vision Buxton Meetings:** It was agreed that Tina (as chair of the APTT Group) should represent us on the Group Travel Meeting; Matthew will join Tina representing us on the Marketing Group, and take on writing the report. Roddie will advise Vision Buxton accordingly. **MN**

**5<sup>th</sup> July PSHE Day:** Andy Parker has offered to help, Roddie will also ask Derek Bodey and Charles Huff. **RM**

**11<sup>th</sup> July HPBC:** Janet and Tina are meeting Jonathon Moss re getting water restored to the Turner Memorial. **JM**

## 11. ANY OTHER BUSINESS

### 11.1 Business Hub

Messages have been received via Facebook and the website, Roddie will follow it up. **RM**

### 11.2 Carnival Parade

Janet will put out a call in the newsletter for people interested in joining the parade as BTT. **JM**

### 11.3 Project Leader Guidance Note

Outstanding action on Janet to produce a draft guidance note for consideration. **JM**

## 12. DATES OF NEXT DIRECTORS' MEETINGS

The dates of forthcoming Directors' meetings are:

**Tuesday 18<sup>th</sup> July at 7:30pm** - at 11 Robertson Road

**Tuesday 29<sup>th</sup> August at 7:30pm** - venue to be confirmed.