

BUXTON TOWN TEAM

NOTES ON THE DIRECTORS' MEETING HELD ON TUESDAY 21st MARCH 2017

Present: Charles Jolly, Janet Miller, John Estruch, Philip Barton, Roddie MacLean, Suzanne Pearson, Tina Heathcote

Apologies: Claire Millard, Richard Silson, Simon Fussell

1. NOTES OF PREVIOUS MEETINGS

The notes of the meeting of 22nd February were approved and can be posted on the website.

JM

2. BOARD, DIRECTORS AND OFFICERS

Both Claire and Tina intend to step down at the general meeting which will leave us with only six Directors. The Search Committee are still trying to identify people who are both suitable and willing to be appointed in their place. Given that notifications and resolutions have to be sent out to the membership by the end of this week, it is likely that we will have to simply introduce any new directors, and then co-opt them, for formal approval at the 2018 general meeting. The Search Committee are meeting again tomorrow.

Claire and Tina were thanked for their valuable contribution to the organisation.

The CIC34 for 2016 had been amended as agreed circulated, this was approved and signed; Philip will send it to Companies House with the accounts when ready, Janet will post it on the website.

**PB
JM**

3. IDEAS & ACTION MEETING

Notes of the 14th March meeting have been written and will be circulated shortly. There were three new people who have joined as members. The topic was ongoing maintenance of public spaces, so it was unfortunate that no-one from HPBC had been able to attend, but there was a lot of positive discussion and ideas.

SP

4. COMMUNICATIONS GROUP

Notes for the 6th March meeting had been circulated. A revised joining and publicity leaflet was discussed, and approved subject to some minor adjustments to layout; Philip will order 1,000 on 150g paper, anticipated cost £62. The procedure for approving publicity materials from the project groups was also discussed and approved.

JM/PB

5. SCRUTINY GROUP

The group have not met in the last few weeks. Charles expressed concern over the recruitment of new directors in the long term, and will discuss it with his colleagues.

CJ

6. ACCESS, PARKING, TRAFFIC & TRANSPORT GROUP

The approved Terms of Reference had been circulated and have been posted on the website. Two of the new members have expressed an interest in joining the group. The draft Interim Report on coaches was discussed, it was suggested that mention should be made that HPBC asked us to produce this, and also that a section should be added on the CoachDriversClub.com. It was agreed that subject to these amendments the report could be sent to HPBC; Tina will organise this and send round the final version.

TH

Regarding Parking, it appears the DCC Road Traffic Order is not being implemented. Tina has asked Terry to find out what if anything is happening about the suggested Parking Summit, and will let us know when she hears.

TH

7. MEMBERSHIP & FINANCES

7.1 Current Position

The number of members has increased to 243. Facebook page Likes are 1,317.

Money has started to come in for the Spring Fair, and we have also received grants and sponsorship from DCC (£500 for Buxton in Bloomin' Winter), HPBC Councillors Initiative Fund (£150 for the Railings Clean) and No6 Tearooms (£250 for Buxton in Bloom). Current available cash is £9050, not including the £3,000 owed by Buxton Markets. John and Philip are putting arrangements in place to record project finances on the project status report.

PB/JE

8. PROJECT UPDATES & PROPOSALS

8.1 Project Status Report

An updated report had been circulated, noted that there are still some closing reports outstanding:

Buxton Open Gardens 2016

Access Parking Traffic & Transport Conference

Talking Signposts 2016

RM

RM/TH

JE/JJ

JE/SF

JM/JE

John will be requesting a 6 monthly report on the Litter Picking Group from Simon for the next meeting.

It was agreed that we need a guidance note for project leaders, Janet and John will draw up a first draft.

8.2 Buxton Spring Fair

Richard had sent in a report, the project is progressing, though the number of applications so far is lower than this time last year. There are no major concerns to date.

8.2 Boundary Walk Launch Event

The project is progressing, no concerns were raised.

8.3 Slopes Care

The crocuses have come up and spell Buxton reasonably clearly. A video has been made and put on the Facebook page and sent to the Buxton Advertiser, the crocuses also feature as the front cover of this month's Pure Buxton.

8.4 Buxton in Bloom 2017

A revised project proposal had been circulated, there were still minor anomalies regarding references to a Craft

Group, which may 'fledge' from the project, but does not yet exist. Janet will make the final amendments, Roddie will then formally approve the project, with a budget of £250, but an intention to break even. **JM**

As the project leader (Viv) is not a Director, Suzanne will maintain the formal link with the project team. **RM**

8.5 Ashwood Park Regeneration **SP**

Roddie has checked the revised closing report with Claire, Janet will send it round and post on the website. **JM**

A project proposal Operation Ashwood Park (Phase 2) had been circulated, this was approved with a budget of £250, but an intention to break even. It was also agreed that Richard can apply to the Bingham Trust for £1,400 funding for paint and bulbs. As the project leader (Richard) is not a Director, John will ask Simon to maintain the formal link with the project team. **JE/SF**

There was no news from Simon regarding options for the long term management of the park. **SF**

There is also an outstanding action on Roddie to discuss Waterside Care and water sampling with Richard Lower. **RM**

9. UPCOMING TOWN TEAM MEETINGS

9.1 General Meeting 11th April

This will be held in the Palace, Haddon Suite, with a similar format to last year.

Janet will send formal notification, agenda and resolutions to all members by the end of this week. Resolutions will include the re-appointment of two directors (John and Dick), possibly the appointment of new directors (depending on progress by the Search Committee) and formal appointment/re-appointment of members of the Scrutiny Group. **JM**

Janet has presented her apologies, we need someone else to cover registration and writing the minutes.

Roddie will sort out some sort of ice-breaker and prize draw as we have had in previous years. **RM**

Roddie will also sort out a presentation based on the 'That Was 2016' presentation and Andy's videos. **RM**

Reports from the Comms Group, new APTT Group and Scrutiny Group will also be included on the agenda. **RM/JM**

9.2 Ideas & Action Meeting

We still have no dates for future Ideas Meetings, there is an urgent need for Dick to set these. **RS**

It was suggested that Visions Buxton's BID proposal (see 11.1) would be a suitable topic for discussion. **RM/RS**

10. MEETINGS WITH OTHER ORGANISATIONS

HPBC 6th February: Final version of the meeting notes are still awaited. **SF**

BCA 50th Anniversary 18th May: Roddie will ask Dick if he would like to attend to represent BTT. **RM/RS**

County Election Hustings: Suggested we might organise one, if no-one else is doing; Roddie will ask Caitlin or Tony what the procedures might be for this. **RM**

11. ANY OTHER BUSINESS

11.1 Vision Buxton Bid Proposal

Vision Buxton intend to commission a feasibility Study for setting up a Buxton Business Improvement District, which will cost £7.5-10,000. The activities funded by the BID might include things currently done by Town Team volunteers, there are pros and cons to this. BTT's involvement (including a possible contribution to the cost of the study) is something we would need to discuss in some detail, both among the directors and with the membership.

11.2 Project Fundraising

It was agreed that while we do not want to make our procedures overly bureaucratic, we do need a single point of contact through which all funding applications are channelled. This to be included in the Project Leader Guidance. **RM**

11.3 HPBC Maintenance Joint Venture

It was noted that HPBC are looking to set up a JV Company with Staffs Moorlands and Cheshire East, to take on functions such as waste collection, ground maintenance, street cleaning. This could make the sort of informal arrangements we have on a number of projects very difficult, unless they are written into the contract. Janet will provide a list of areas affected and Roddie will write to Dai Lerner expressing our concern. **JM/RM**

11.4 HPBC Pavilion Gardens Operation

HPBC's plans to look at handing over operation of the Pavilion Gardens to a private entity were noted.

12. DATES OF NEXT DIRECTORS' MEETINGS

The date of the next Directors' meetings is:

Tuesday 25th April at 7:30pm in the Old Hall Hotel.