

BUXTON TOWN TEAM

NOTES ON THE DIRECTORS' MEETING HELD ON TUESDAY 18TH JULY 2017

Present: Charles Jolly, Janet Miller, Jim Lowe, John Estruch, Matthew Nuttall, Richard Silson, Roddie MacLean, Suzanne Pearson

Apologies: Philip Barton, Simon Fussell

1. NOTES OF PREVIOUS MEETING

The notes of the meeting of 28th June were approved and can be posted on the website.

JM

2. BOARD, DIRECTORS AND OFFICERS

Janet will send round suggested dates for the group to meet.

JM

3. IDEAS & ACTION MEETING

Notes of the meeting on 13th July had been circulated. The main feature had been an inspection of different areas of the lower town, noting good, bad and surprising things, which had generated a lot of ideas for improvement. Dick will consider which might be developed into Town Team projects, and where we could encourage others to take action.

RS

It was noted that some of these could be added to the combined action list that came out of the January Ideas Meeting, with Buxton Civic Association and the Buxton Group; Dick will check the status of this with Simon.

RS

4. COMMUNICATIONS GROUP

Notes of the meeting on 4th July had been circulated. The removal of the password protection for the Members' Area has not yet happened, but it will. Matthew will also follow up the issue of website security.

MN

5. ACCESS, PARKING, TRAFFIC & TRANSPORT GROUP

The group will be meeting next week.

6. SCRUTINY GROUP

The group have not met since the last Directors' meeting.

7. MEMBERSHIP & FINANCES

7.1 Current Position

The number of members has increased to 252, with two new members who joined at the Ideas Meeting. A finance report had been sent round - the current balance is £12,779, with £200 due from HPBC for merchandise. Roddie met with the Tarmac Community Group re the £1,500 donation, Sally Curley was also present. Tarmac want to see suitable landscaping around the sculpture and are willing to provide the necessary large rocks and aggregate. They are also happy for the money to be used for other improvements to the area, for instance sorting the adjacent bed. There was a suggestion of interpretive signs, they would probably provide additional funding for that in due course. Tina and Sally are developing a detailed proposal for the landscaping; they will discuss with Richard whether this should be a part of Operation Ashwood Park or a separate project.

8. PROJECT UPDATES & PROPOSALS

8.1 Project Leader Guidance Note

A first draft had been circulated and was discussed briefly; it was suggested that insurance and risk assessments should be added. Further comments to be sent by the end of the month to Janet, who will circulate a second draft.

JM

8.2 BID 2017

There is an outstanding action on Roddie to write a Supporting Role Project Proposal for the August Ideas Meeting.

RM

8.3 Market Place Enhancement

Outstanding action on Janet and Tina to draw up proposals for the University of Derby funding.

JM

8.4 Utilising Corporate Hours

This has been going well, with 4 sessions and 18 volunteers so far and HPBC supplying the necessary materials. In spite of agreement with HPBC that volunteers could park on The Slopes, however, three vehicles were given parking tickets. We understand Paul Farrell is arranging to have these withdrawn, but Janet will write to Terry asking if a more formal arrangement can be set up to avoid a recurrence.

JM

8.5 Open Gardens Trail 2017

Jo requested and has been sent a template for the Closing Report, Roddie will liaise with her. It was suggested that if this continues as a Town Team project, we should agree in advance what the surplus will be used for and advertise this; also that if we keep the price low compared to other trails, we should explain on the leaflet that this is to encourage visitors to donate to the various charities fund raising in many of the gardens.

RM

8.6 Project Monitoring

A status report had been circulated. Further project updates noted as follows:

Talking Signposts 2017 (RM): This has started, with the addition of badges for volunteers to wear even when not on the rota. We are unsure as yet whether the option to sign up for just one hour has helped attract participants. The scheme has been well advertised on Facebook and included the new Freegle volunteer call.

Buxton in Bloom (JM): There have been over 60 entries, and the FPP Trail Map is on sale in seven outlets. Judging will take place in August and the awards will be presented on 3rd September. Viv has run a number of workshops and craft sessions and the shrubberies near the viaduct have been decorated with ribbon pompoms.

Ashwood Park (SF): The octagonal pad has been uncovered, ideas for using it for a game or other activity are being developed.

Spring Fair (JM): The Closing Report was accepted, subject to correcting a discrepancy in the reported surplus.	JM
PDBW Grand Opening (JM): The Closing Report was accepted, subject to inclusion of the final costs.	JM
Railings Clean (SP): Closing Report due.	SP
Slopes Care Team (JL): It was agreed that the project objectives have been met; Jim will write a Closing Report, with a recommendation that further work continue as an ongoing activity.	JL
Crescent Planters: The invoice for refilling the planters is still outstanding.	
Open Gardens 2016 (RM): The Closing Report is long overdue.	RM
APT&T Conference (RM): The Closing Report is long overdue.	RM
Vox Pops: Janet will arrange with Tina to produce a Closing Report.	JM

9. UPCOMING TOWN TEAM MEETINGS

9.1 Ideas & Action Meeting

Topics for future meetings were confirmed:

Tuesday 15th August - Liz Mackenzie will give an update on the Crescent

Monday 11th September - Joe Dugdale will lead a more detailed look at developing a Neighbourhood Plan

Tuesday 10th October - possibly an update on the BID study, alongside another topic.

10. TOWN MATTERS

Railway Hotel: The redevelopment of the building will result in the loss of the function room.

Grove Hotel: The front wall is having to be completely rebuilt.

High Path: The walling work is said to be complete, Roddie will check; there is concern that in spite of this DCC may be unwilling to reopen the path. **RM**

Turner Memorial: Janet and Tina met with Vinci and HPBC; the problem with the pump is probably due to running dry, Vinci are liaising with Cemex and it is hoped the technical issues can be resolved and water re-established. **JM**

11. MEETINGS WITH OTHER ORGANISATIONS

30th June DWT Day of Action in Ashwood Park: Tina, Janet and Steve took part.

5th July PSHE Day: Andy Parker helped out, and reported it went well.

6th July PD Business Forum: Matthew attended, he will circulate the notes when they come out. **MN**

7th July Marketing Peak District: Janet and Tina took Jessica Grocutt on a comprehensive tour of Buxton.

11th July FPD AGM: We could not attend as FPD failed to inform us of the time or location.

Vision Buxton Meetings: Notes of the recent Marketing Meeting were circulated.

Crescent Stakeholder Meetings: The last one (March/April) was cancelled, Roddie will ask what future plans are. **RM**

Meeting with HPBC: Outstanding action on Roddie to write up the notes of the meeting held on 7th November; he will also contact Julie Fawkes to arrange a date for the next meeting. **RM**

12. ANY OTHER BUSINESS

Emergency Planning: The question had been raised whether HPBC has an emergency plan and if so whether the voluntary sector has a role to play. It was agreed this should be raised at the next meeting with Dai Larnar. **RM**

13. DATES OF NEXT DIRECTORS' MEETINGS

The dates of forthcoming Directors' meetings were agreed as:

Tuesday 29th August

Tuesday 26th September

Thursday 26th October

Wednesday 22nd November

Thursday 14th December

all at 7:30pm. Janet will ask Louise if we might use the room at No6 Tea Rooms. **JM**