

BUXTON TOWN TEAM Scrutiny Group

Minutes of meeting held 20 January 2015

- 1) Present: Charles Jolly; Derek Bodey.
- 2) Apologies: None

<p>3) Meetings Minutes continue to go well. It is pleasing to note that the last Ideasqmeeting had a very broad representation from organisations across Buxton, suggesting that BTT is managing to bring people together effectively.</p> <p>Communications is a small group but working very effectively.</p>	
<p>4) Scrutiny members involvement in BTT projects The principle that members of the Scrutiny group should not be involved in a leadership capacity (decision making) was endorsed. It was noted that as the Friends of Buxton Station was a separate organisation, no conflict of interest now arose.</p>	
<p>5) Decision making by Directors between meetings We advise that it is good practice to meet for decision making but acknowledge that sometimes this is not possible. The Articles are quite clear that however the decision is reached, it must be unanimous and a report provided to the next meeting by a director.</p> <p>We believe that there are two types of decisions:</p> <ol style="list-style-type: none"> a) ones involving points of contention or debate b) ones where the points have already been debated and it is only the text or form of the decision that is to be agreed. <p>We advise that it would be good practice to, wherever possible, resolve type a) through a meeting, whereas type b) may be determined by any means</p> <p>Further, we would urge directors to adopt the practice, where it is foreseen that decisions will need to be made between meetings, to make advance delegation to a minimum of 2 directors rather than rely upon other methods such as email conversations.</p>	<p>Derek to provide advice on 20 January</p>
<p>6) Report to Directors:</p> <ol style="list-style-type: none"> i) The extraordinary meeting of directors on 29 October 2014 to prepare the market submission was not quorate. Whilst it is clear that the submission was shared widely and commented upon, leading to redrafting by almost all directors, we do not believe the submission was ever formally adopted. We urge caution in the future when time is pressing. ii) Whilst we believe the Communications group is working well and is effective, it is not clear who is fulfilling the role of chair. We advise that it would help members if the chair clearly identified and communicated via the website. 	<p>Derek to report to Directors on 20 January</p>
<p>7) Date of next meeting 24 March 9.30 at 21, Hogshaw Drive</p>	